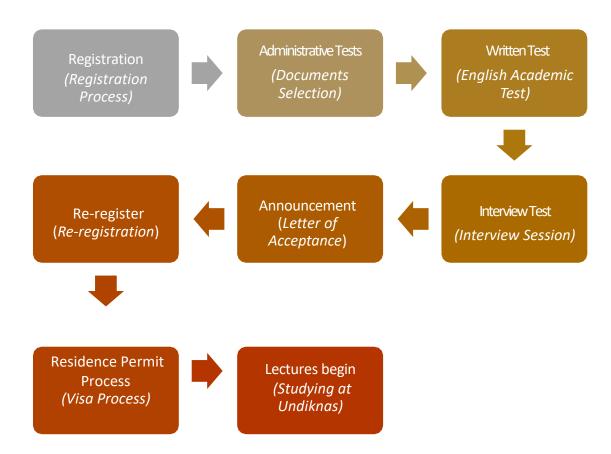


FOREIGN STUDENT RECRUITMENT SCHEME



Registrasi (Registration Process)

The registration process is carried out by prospective foreign students via email internationaloffice@undiknas.ac.id or can access https://io.undiknas.ac.id/ Prospective students will send several documents such as the following:

- Scan Passport (Minimum validity period of 18 months)
- Newest photo
- Scan Academic Transcript and High School/Diploma 4/Bachelor/Master or Previous Study Certificate

Administrative Tests (Documents Selection)

Documents submitted at the registration stage will be processed and observed for 1 month. The International Office will check the status of prospective students such as immigration and study records of prospective students.

Written Test (English Academic Test)

Prospective students take a test made in English through Undiknas Mobile Application.

Interview Test (Interview Session)

Prospective students will conduct an interview session with the Head of International Office and the Head of the intended Study Program.



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imes info@undiknas.ac.id

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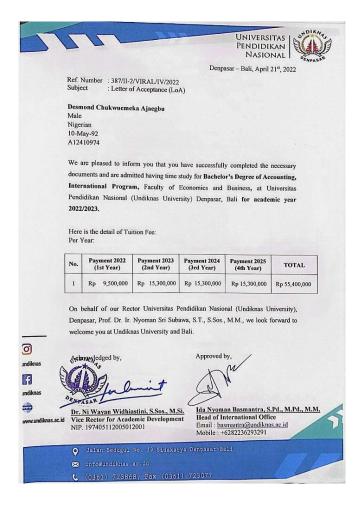


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Announcement (Letter of Acceptance)

After going through 3 stages of the selection process (Administrative Test, Written Test, Interview Test) the graduation announcement of foreign students will be made in the form of a Letter of Acceptance (LoA) sent to the student concerned.



Re-register (Re-registration)

When re-enrolling, students are required to pay a re-registration fee. After being inputted into the system, students will be given a Student Identification Number (NIM), academic supervisor, and the process of taking courses according to the chosen study program.



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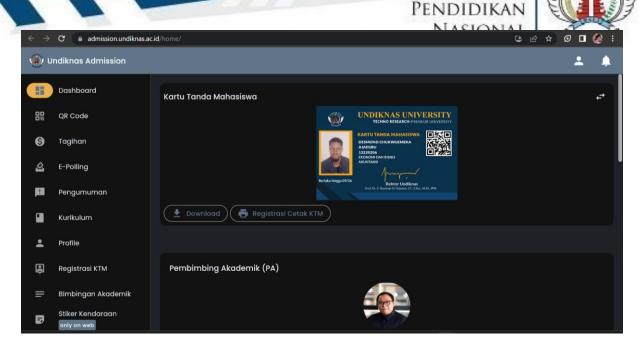


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Universitas

Residence Permit Process (Visa Process)

In the process while staying in Indonesia, foreign students will be reported in https://izinbelajar.kemdikbud.go.id/ which is a website owned by the Ministry of Education and Culture of Research and Technology of Higher Education. Foreign students who already have a limited stay permit card (KITAS/KITAP) do not proceed to the residence permit process and are only reported to the study permit reporting page.

If the student does not have a Student KITAS, then the foreign student will process the study permit to the Ministry of Education and Culture on the page first. The requirements for a study permit are as follows.

- a. Scanned Study Permit Application Letter for Foreign Students from Higher Education addressed to the Institutional Director of the Directorate General of Higher Education, Research and Technology.
- b. Information related to the study program and personal data.
- c. Scanned Letter of Acceptance at Higher Education (LOA).
- d. Scanned Results of Diplomas or Academic Transcripts.
- e. Scanned Passport.
- f. Scanned Statement Letter for:
 - Will not work while studying in Indonesia.
 - Do not participate in political activities.
 - Comply with existing laws and regulations in Indonesia.
- g. Scanned Statement Letter from the guarantor or person in charge during study.
- h. Scanned results of the Certificate of Financing Guarantee.
- i. Scanned Health Certificate.
- j. Scanned passport-size color photos.

The study permit process for foreign students will be uploaded to the page and processed by the Ministry of Education and Culture within 3-7 working days from the time it is submitted by the student.



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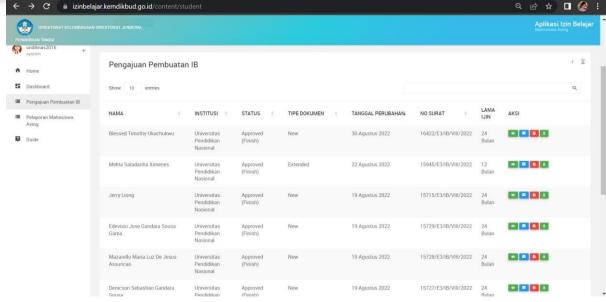


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KEMENTERIAN PENDIDIKAN, KEBUDAYAAN RISET DAN TEKNOLOGI

DIREKTORAT JENDERAL PENDIDIKAN TINGGI, RISET, DAN TEKNOLOGI

Jalan Jenderal Sudirman, Senayan, Jakarta 10270 Telepon (021) 57946104, Pusat Panggilan ULT DIKTI 126 Laman www.dikti.kemdikbud.go.id

Nomor: 13210/E3/IB/VI/2022

29 Juni 2022

Perihal: Persetujuan Izin Belajar Baru Mahasiswa Asing

a.n Ms. Fu Jiao w.n. China

Yth. Direktur/Rektor/ Ketua Universitas Pendidikan Nasional

Merujuk surat dari Dekan Universitas Pendidikan Nasional nomor 185/II-4/FEB/VI/2022 tanggal 23 Juni 2022 perihal seperti tersebut pada pokok surat, dengan hormat kami sampaikan bahwa ditinjau dari aspek akademik Direktorat Jenderal Pendidikan Tinggi, Riset dan Teknologi, Kementerian Pendidikan, Kebudayaan, Riset dan Teknologi dapat menyetujui Izin Belajar Baru mahasiswa asing atas nama:



: Ms. Fu Jiao Warga negara · China : ED8327276 Paspor

Tempat / Tgl. Lahir: Henan,21 Desember 1996

Program/Jenjang : S-1 Penyelenggara : Prodi Akuntansi

Lama Izin Belajar : 24 Bulan, mulai 24 Juni 2022 - 24 Juni 2024 : Biaya Mandiri Pembiayaan

Surat persetujuan ini diterbitkan dengan ketentuan-ketentuan sebagai berikut: mematuhi hukum yang berlaku di Indonesia, mematuhi peraturan perguruan tinggi, dan tidak bekerja selama belajar di Indonesia.

Direktorat Jenderal Pendidikan Tinggi, Riset, dan Teknologi, Kementerian Pendidikan, Kebudayaan, Riset dan Teknologi mempunyai kewenangan untuk mencabut izin belajar ini apabila yang bersangkutan melakukan penyimpangan atau penyalahgunaan izin. Atas perhatian dan kerja sama yang baik, kami sampaikan terima kasih.



Ditandatangani Secara Elektronik Oleh :

Dr. Lukman, ST., M.Hum NIP. 197805112003121002

Tembusan: Kantor Imigrasi Terkait

Catatan:

• UU ITE No. 11 Tahun 2008 Pasal 5 ayat 1

"Informasi Elektronik dan/atau Dokumen Elektronik dan/atau hasil cetaknya merupakan alat bukti hukum yang sah"

• Dokumen ini telah ditandatangani secara elektronik menggunakan sertifikat elektronik yang diterbitkan BSrE

• Dokumen ini dapat dibuktikan keasiiannya dengan memindai QRCode yang telah tersedia menggunakan Aplikasi Very DS yang dapat diunduh melalui Google Playstore.

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After obtaining a study permit, students will apply for a student E-Visa (C 316). Apply for an E Visa to be able to go to Indonesia and get a KITAS. This student is submitted on the page: https://visa-online.imigrasi.go.id/

Here are the requirements to get a Student E-Visa:

- a. Guarantee letter from the Guarantor who is an Indonesian citizen or Corporation
- b. Study recommendation letter from a government agency that organizes affairs in the field of education or religion.
- c. Proof of having received a full dose of COVID-19 vaccine;
- d. Valid and valid Passport of Nationality:
 - a. at least 12 (twelve) months for those who will do work in Indonesian territory for a maximum of 6 (six) months;
 - b. at least 18 (eighteen) months for those who will work or stay in Indonesian Territory for a maximum of 1 (one) year;
 - c. or at least 30 (thirty) months for those who will work or stay in Indonesian Territory for a maximum of 2 (two) years.
- e. Proof of having living expenses for himself and/or his family while in Indonesian region.
- f. Current account, passbook, or deposits of the last 3 (three) months belonging to the relevant Foreigner or Guarantor in an amount of at least USD 2000 (two thousand US dollars) or equivalent; proof of insurance ownership in an insurance company incorporated in Indonesia that includes health financing as long as the Foreigner is in Indonesian territory
- g. photos, with specifications: 1. Colour; 2. File format *. JPEG; 3. Size 100KB 200KB; 4. solid white background; 5. photos taken within the last 6 months; 6. is not edited or imaged;
- h. Proof of having received a full dose of COVID-19 vaccine;
- i. A statement letter of willingness to comply with all applicable health protocols in Indonesia; and
- j. Proof of ownership of health insurance/travel insurance that includes health financing, and/or a statement letter willing to pay independently if affected by COVID-19 while in Indonesian Territory.



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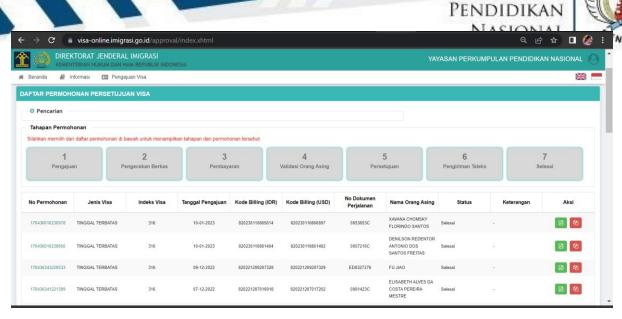


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Submission is made on the visa-online.imigrasi.go.id page by paying IDR 200,000 + 150 USD transfer to billing code provided by immigration. The visa process takes place during 5-10 working days. If approved, the visa will be sent by immigration on the website and email of the Undiknas International office and email of the student concerned. E-visa is used to go to Indonesia and then submitted for a KITAS at immigration upon arrival in Indonesia.





- **(** (0361) 723868, Fax (036<u>1) 723077</u>







DIREKTORAT JENDERAL IMIGRASI



Jakarta, 22/12/2022

Yth, FU JIAO

JL. BEDUGUL GANG AMERTA NO. 5 SIDAKARYA

Bersama ini kami sampaikan bahwa permohonan visa anda telah disetujui dengan data sebag

A. DATA VISA

 ID/Nomor Permohonan
 : 170436343220533

 Tipe Visa
 : TINGGAL TERBATAS

 Kegiatan
 : MENGIKUTI PENDIDIKAN

 Nomor Register Visa
 : 2A13IM29752HW

 Nomor e-Visa
 : EVW0355744LN

Tanggal Terakhir Visa dapat digunakan : 22/03/2023 Lama Tinggal di Indonesia : 24 BULAN

B. DATA ORANG ASING

Jenis Kelamin : WANITA Tempat Lahir : HENAN Tanggal, Bulan & Tahun Lahir : 21/12/1996 Kebangsaan : TIONGKOK Jenis Paspor : PASPOR : ED8327276 Nomor Paspor Paspor Diberikan Di : HENAN Tanggal Berakhir Paspor : 19/07/2028

Alamat di Indonesia : JL. BEDUGUL GANG AMERTA NO. 5 SIDAKARYA

INFORMASI:

- Orang asing wajib menunjukkan dokumen perjalanan sesuai e-visa kepada petugas imigrasi pada saat pemeriksaan keimigrasian:
- 2. Orang asing wajib mematuhi seluruh peraturan dan protokol kesehatan yang berlaku di Indonesia;
- 3. Perpanjangan Izin Tinggal kunjungan diajukan pada kantor imigrasi meliputi tempat tinggal orang asing;
- 4. Pemegang visa tinggal terbatas elektronik dengan nomor visa berakhiran LN wajib melaporkan diri ke Kantor Imigrasi yang meliputi wilayah kerja tempat tinggal orang asing untuk memperoleh Izin Tinggal Terbatas (ITAS) dalam waktu 30 (tiga puluh) hari terhitung sejak tanggal masuk orang asing ke wilayah Indonesia;
- Pemegang visa tinggal terbatas elektronik dengan nomor visa berakhiran DN wajib melaporkan diri ke Kantor Imigrasi yang meliputi wilayah kerja tempat tinggal orang asing untuk memperoleh Izin Tinggal Terbatas (ITAS) dalam waktu 7 (tujuh) hari terhitung sejak tanggal eVisa terbit;
- 6. Informasi lebih lanjut dapat mengunjungi www.imigrasi.go.id.

Jalan H.R. Rasuna Said Blok X 6 Kav. 8, Kuningan, Jakarta Selatan . Call Centre 021-1500116



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